

A Bylaw of Cypress County in the Province of Alberta to establish fees for information, goods, and services provided by or on behalf of the County.

WHEREAS the County provides information, goods, and services that are necessary and desirable in all or parts of the County; and

WHEREAS this information, goods, and services may be provided upon the payment of a reasonable fee; and

WHEREAS this Bylaw shall be known as the “Master Rates Bylaw”; and

NOW THEREFORE pursuant to the provisions of the Municipal Government Act being Chapter M-26 of the Revised Statutes of Alberta, 2000, and amendments thereto, the Council of Cypress County in the Province of Alberta, duly assembled, hereby ENACTS AS FOLLOWS:

1. That administrative, assessment, development, planning, public works, utilities, recreation, agriculture, fire and other municipal services and fees be established as described in Schedule “A” attached.
2. That Bylaw 2025/04 is hereby repealed.
3. This Bylaw shall take effect upon passage thereof.

Read a first time this 13th day of January 2026.

Read a second time this 13th day of January 2026.

Read a third time this this 13th day of January 2026.

Original Signed
Mayor

Original Signed
Chief Administrative Officer



Schedule “A”

Master Rates

ADMINISTRATION			
Book Map	\$25.00		
Wall Map (North or South)	\$25.00		
Wall Map – Set	\$40.00		
County of 40 Mile Book Map	\$30.00		
Postage Book Map	\$20.00		
Postage – Wall map	\$40.00		
Tax Certificates	\$30.00		GST Exempt
NSF Payments	\$30.00		GST Exempt
Tax Recovery Notification	\$35.00	Plus, Land Titles Cost	GST Exempt
ATIA Request		As per the Access to Information Act	
Meeting Room Rental	No Charge	Staff or Councilor must be in attendance for after-hours meeting	

ASSESSMENT			
Summary Report – Owner	No Charge		
Summary Report – Agent	\$3.00		
Appeal			
Residential & Farmland	\$50.00	Refundable if successful	GST Exempt
Non-Residential	\$300.00	Refundable if successful	GST Exempt
Designated Industrial Property	Rate set by Municipal Affairs and payable to Municipal Government Board		
Linear – Power Generation	Rate set by Municipal Affairs and payable to the Municipal Government Board		
Linear – Other	Rate set by Municipal Affairs and payable to the Municipal Government Board		
Equalized Assessment	Rate set by Municipal Affairs and payable to the Municipal Government Board		



DEVELOPMENT			
Permits			
Residential - Permitted	\$225.00		GST Exempt
Residential – Misc. (Property additions)	\$175.00		GST Exempt
Residential – Discretionary	\$275.00		GST Exempt
Accessory Building & uses - Permitted	\$175.00		GST Exempt
Accessory Building & uses - Discretionary	\$175.00		GST Exempt
Sign Application – Class I	\$125.00		GST Exempt
Sign Application – Class II	\$175.00		GST Exempt
Home Occupation Permitted Uses	\$125.00		GST Exempt
Home Occupation Discretionary	\$175.00		GST Exempt
Industrial	\$350.00		GST Exempt
Commercial - Solar Projects	\$2,500.00	Per Land Title	GST Exempt
Commercial - Wind Projects	\$2,500.00	Per Wind Turbine/Structure/Meteorological Tower	GST Exempt
Natural Resource Extraction Use	\$1,000.00		
Construction Commenced		Double the applicable permit fee for all uses	GST Exempt
Permit Extension – First Request		50 % of initial permit fee	
Permit Extension – Second & Subsequent Requests		100% of initial permit fee	
Demolition Permit	\$50.00		GST Exempt
Development Appeal	\$300.00	Non-refundable	GST Exempt
Municipal Address Sign Fees			
Rural Sign with Post	\$60.00		
Country Residential/Hamlet Sign with Post	\$45.00		
Country Residential/Hamlet Sign without post	\$30.00		



DEVELOPMENT CONTINUED			
Permit Deposits – Hamlet (refundable)			
Utility	\$1,500.00	Per Water/Sewer Connection	GST Exempt
Approach/Culvert Installation	\$1,000.00	Irvine & Desert Blume exempt	GST Exempt
Grade Slip	\$1,000.00	Dunmore and Desert Blume only	GST Exempt
Private Sewage	\$1,000.00	Dunmore only	GST Exempt
Storm Pond Verification	\$1,000.00		GST Exempt
Inspection Fee – initial	No charge		
Inspection Fee – subsequent	\$150.00		GST Exempt
Curb and Gutter	\$1,000.00		GST Exempt
Permit Deposits – Rural (refundable)			
Approach/Culvert Installations (multi-parcel)	\$1,000.00	Approaches for multi-parcel subdivisions where access off from the paved road.	
Miscellaneous			
Municipal Services/ Development Agreement	\$200.00	Plus \$20.00 per lot & applicable contract service costs	
Land Use Zoning Letter of compliance & Certification	\$75.00		
Letter of Concurrence	\$300.00		
Land Use Bylaw (Copy)	No Charge		
Area Structure Plans (Copy)	No Charge		
Offsite Levies		See “Utility” Section	
Land Use Amendment	\$950.00		GST Exempt
Certificate of Municipal Authority for Condominium Units	\$40.00/Unit		



SUBDIVISION			
Subdivision Application			
Approval – Single Parcel	\$500.00	Plus \$100.00 per lot - single parcel	GST Exempt
Approval - Multi Parcel	\$550.00	Plus \$150.00 per lot - multi-parcel	GST Exempt
Approval - Planning Advisor (single parcel)	\$250.00	Plus \$100.00 per lot – single parcel	GST Exempt
Endorsement Fee	\$100.00		GST Exempt
Time Extension Subdivision Approval - First Request	\$250.00		
Time Extension Subdivision Approval - Second & Subsequent Requests		As per the original application fee	
Subdivision Appeal	\$300.00	Non-refundable	GST Exempt
Application Using Municipal Reserve	\$400.00		GST Exempt

PUBLIC WORKS		
Blading/Plowing Residence Driveways only	\$230.00/hr	\$115.00 minimum charge
Sanding	\$190.00/hr	\$190.00 minimum charge
Steaming	\$150.00/hr	\$150.00 minimum charge
Road Closure/Cancellation Application	\$450.00	2/3 refundable if Council does not proceed
Private Dust Control		
Oil Bound/ Cold mix surfacing		Product no longer available for new applications
Special Tax Levy for existing oil bound/cold mix surfacing only.		
Farmsteads, residences, other	\$500.00	
Existing multi-lot	\$330.00	
Gravel	\$12.00/Tonne	
Cold Mix	\$135.00/Tonne	



PUBLIC WORKS CONTINUED				
Culverts and Couplers (per meter)		Culverts (New)	Couplers (new)	
300mm		\$72.00	\$43.00	
400mm		\$98.00	\$59.00	
500mm		\$140.00	\$90.00	
600mm		\$144.00	\$87.00	
900mm		\$313.00	\$174.00	
1200mm		\$481.00	\$174.00	
New or alterations to existing approach approvals	\$250.00			
Existing approach approvals	\$100.00			
Permitting and inspection	\$250.00	Facility crossings or installations within road allowances and right of ways include private irrigation, Texas gates, buried electrical or other utility lines, and temporary road closures.		GST Exempt
Road Allowance Application	\$200.00			
Road Allowance License	\$2.00/acre	Minimum charge = \$20.00; Maximum charge = \$1,000.00		
Escorted Building Moves	\$500.00			
Commercial Vehicle Permit	\$16.00	<i>Commercial vehicle overweight, over dimensions & licensing process through TRAVIS – six months Alberta Transportation and Economic Corridors (TEC) notice, fee required</i>		
TWP 120 Over Dimensional Load	\$500.00			GST Exempt
Well Sites & Pipelines-Consent	\$250.00			GST Exempt
Well Site & Pipelines-Relaxation	\$250.00			GST Exempt



UTILITIES				
City is defined as the cost to Cypress County from the City of Medicine Hat under the joint water agreement				
2026 Rate \$1.7329m³				
Water Consumption Fee	Base fee+m³ consumed			
Base (bimonthly based on use)	\$36.50			
Capital (bimonthly based on actual users including water co-op users)	\$17.50			
Tier 1 (0.00-35.00m³)	City + \$0.90/m³ (\$2.6329m³)			
Tier 2 (35.01-105.00m³)	City + \$1.15/m³ (\$2.8829m³)			
Tier 3 (greater than 105.00m³)	City + \$1.45/m³ (\$3.1829m³)			
Bulk Water – Quick Fill Stations	\$2.00m³			
Bulk Water – Fire Hydrants	City + \$1.20m³	Minimum Charge \$130.00		
Water Co-ops	Base Fee plus cubic meter (as per consumption fees) based on the number of users in the co-op.			
Interpretation: If the co-op has 10 users and the bimonthly consumption is 700m³, the invoice is: Base fee (\$36.50) + Capital fee (10x\$17.50) =\$211.50 Tier 1 (350m³ x (\$1.7329+\$0.90)) = \$921.52 + Tier 2 (350 m³ x (\$1.7329+\$1.15)) = \$1,009.02 = \$1,930.54				
Water Meters Initial Installations & Replacement Fees				
¾” New Meter Kit	\$650	Includes MXU costs		
¾” Replacement	\$281	Frozen/damaged meters		
1” New Meter Kit	\$803	Includes MXU costs		
1” Replacement	\$422	Frozen/damaged meters		
Replacement	\$290	Lost/damaged MXU		
Replacement	\$36	Lost/damaged Touch Pad		
Replacement	\$44	Meter brass fittings		
Miscellaneous Water				
Fire Hydrant Meter Deposit	\$200.00			
Testing of Water Meter	\$50.00	Refunded if tested meter is not functional		
Inspection Fee – initial	No charge			
Inspection Fee – subsequent	\$150.00			GST Exempt



UTILITIES CONTINUED				
Water Service – Shut Off/Turn On				
Non-Payment Fee	\$80.00			
Scheduled – 1 Day notice	\$30.00			
Non-Scheduled Service	\$60.00	Service is during regular working hours		
Non-Scheduled Service	\$180.00	Service is outside of regular working hours		
Emergency Shut Off	No charge			
Failure to pay any amounts owing by the date indicated on delinquent accounts notices are subject to a non-payment fee of \$80.00				
Sewer				
Residential	\$105			
Commercial	\$155			
Service Connection Fees (Applied when an offsite levy is not applicable only)				
Water	\$2,000.00	Per new parcel		
Sewer	\$1,000.00	Per new parcel		
Offsite Levies				
Seven Persons	\$5,154/new development		Bylaw 2007/22	
Dunmore	\$50,000/hectare		Bylaw 2016/27	
Irvine	\$5,500/lot		Bylaw 2016/32	
Walsh	\$3,500/lot		Bylaw 2016/33	
Solid Waste Garbage Collection				
Irvine – Residential	\$22	2 months service		
Irvine – Commercial	\$25	2 months service		
Desert Blume	\$32.00	2 months service		
Suffield Residential - solid waste	\$26	2 months service		
Suffield Residential - recycling	\$23	2 months service		
Redcliff/Cypress Regional Landfill	All charges exceeding \$400.00 per year			GST Exempt
Additional Bin (Desert Blume & Suffield)	Per rate above			



RECREATION				
Municipal Park – Cavan Lake	Power	No Power		
Daily	\$30.00	\$20.00		
Weekly	\$180.00	\$120.00		
Seasonal (May 1 – October 1)	\$1,875.00			
Total Sites: 76 (Seasonal: 44; Daily with power: 29; Daily no power: 3)				
Municipal Park – Sandy Point		No Power		
Daily		\$20.00		
Weekly		\$120.00		
Summer Games Registration	\$25.00	Per applicant		GST Exempt



AGRICULTURE			
Equipment & Chemicals		Minimum Charge	Deposit
No Till Seed Drill	\$12.00/acre	\$300.00 plus transportation fee	\$300.00
Land Roller – Custom 1994	\$3.50/acre	\$300.00 plus transportation fee	\$300.00
Land Roller – Ag Shield 2021	\$7.00/acre	\$300.00 plus transportation fee	\$300.00
Grain Bag Roller - Resident	No charge		\$200.00
Grain Bag Roller – non-resident	\$100.00/day	\$100.00	\$200.00
Skunk Traps	\$10.00/week	\$10.00	\$125.00
Magpie Trap	\$10.00/week	\$10.00	\$125.00
Ground squirrel foam applicator & tank	\$50.00/day	\$50.00	\$52.50
Cattle Scale	\$30.00/day	+0.10/head	
Pipeline Plow	\$50.00/day	\$50.00	
RFID Tag Reader	\$50.00/day	\$50.00	\$250.00
Plastic Mulch Applicator	No charge		
Tree Planter	No charge		
Chemical – Richardson Ground Squirrel	County Cost		
Prov. Rat Control Zone – Bait	No charge	(Exclusive to Range 1 & 2)	
Bran Bait Applicator (Grasshoppers)	\$50.00/day	\$50.00	\$52.50
Service		Minimum Charge	
Prohibited/Noxious Control – Hand Pick Weed	\$50.00/hr/person	\$50.00	
Prohibited/Noxious Control - Spraying Weed	\$70/hr/person	\$70.00 plus cost of herbicide	
Additional Person	\$30.00/hr		
Soil Erosion Correction		All charges to be invoiced at cost	
Transport fee	\$4.00/km	Rate to be charged 1-way on both delivery & pick-up of all County equipment	
Uncleaned Equipment	\$100.00 + GST		
Additional charge for holding equipment past 2 scheduled days with at least one other person waiting for the equipment. As per policy and agreement. \$300/day for each day past two days.			

