

**APPLICATION for AGRICULTURAL SERVICE BOARD  
FIELD SHELTERBELT ESTABLISHMENT PROGRAM**

1. The applicant will be responsible for supplying suitable trees.
2. The minimum length of a field shelterbelt shall be 500 metres (same as PFRA guidelines).
3. Each applicant shall pay Cypress County \$900 per mile of shelterbelt (GST included). At least \$300 must be paid by the landholder. \$450 may be refunded to the applicant/landholder in the third year if the shelterbelt fails due to the neglect of the County.
4. The fee is payable in ½ mile increments. A surcharge of 25% will be added for each ½ mile of hard to establish species (buffaloberry & sea buckthorn) **OR** a 25% surcharge will be added to the total application if rows are shorter than 500 metres or if the land is affected by irrigation.
5. The applicant and landholder shall:
  - a) pay the application fee prior to planting
  - b) provide a diagram of the planting site (from the tree order form)
  - c) provide a suitable planting site at least 500 metres long
  - d) prepare the planting site in the spring as requested by the Ag. Fieldman prior to arrival of the planting crews
  - e) leave at least 1 metre of unplanted land on each side of the shelterbelt
  - f) prevent field crop herbicide drift onto the trees
  - g) protect the shelterbelt from cattle, horses, etc..
6. In year one, Cypress County Agricultural Service Board will provide all necessary equipment and staff to:
  - a) control the weeds before planting, either by applying “Treflan” and incorporating, or spraying “Roundup”
  - b) plant the trees as supplied
  - c) water the trees at planting, if necessary
  - d) weed the shelterbelt as needed, using hand, mechanical, mulch or chemical methods
  - e) inspect for dead trees and have replacements ordered, at the cost of the applicant.
7. In year two, County staff will:
  - a) plant replacement trees as required
  - b) weed the shelterbelt as needed, using hand, mechanical, mulch or chemical methods
  - c) inspect for dead trees and have replacements ordered, at the cost of the applicant.
8. In year three, County staff will plant replacement trees as required to complete establishment of the shelterbelt. If the applicant and the Ag. Fieldman agree that the shelterbelt is not established, \$450/mile may be refunded or an extension of the contract may be negotiated. There will not be a refund or extension if the applicant or landholder has damaged the shelterbelt (sprayed it, had cattle graze it, driven over it, etc.).
9. All shelterbelts shall be planted at least 40-60 metres (130-200 feet) back from a public roadway, as stated in County Land Use Bylaw 95/19, Section 46. The electric company should be contacted when planting under or near powerlines.

DATE \_\_\_\_\_

LEGAL LOCATION OF PLANTING

NAME \_\_\_\_\_

\_\_\_\_\_

ADDRESS \_\_\_\_\_

FEE RECEIVED \_\_\_\_\_

\_\_\_\_\_

PHONE \_\_\_\_\_

\_\_\_\_\_  
APPLICANT or LANDHOLDER SIGNATURE

\_\_\_\_\_  
ASB SIGNATURE

*Personal information is being collected by authority of the Agricultural Service Board Field Shelterbelt Establishment Policy and will be used to operate the program. It is protected by the privacy provisions of the Freedom of Information and Protection of Privacy Act. If you have any questions about the collection, contact the Assistant Manager, Box 108 (816 - 2<sup>nd</sup> Avenue) Dunmore, Alberta T0J 1A0 (403) 526-2888.*