

CYPRESS COUNTY

BYLAW 2009/01

A Bylaw to provide for the administration of recreation in Cypress County.

PURSUANT TO THE PROVISIONS of the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta 2000, and amendments thereto, the Council of Cypress County, duly assembled, ENACTS AS FOLLOWS:

1. To enter into an agreement with the Town of Redcliff to form the Redcliff & District Recreation Services Board to administer recreation services in the Town of Redcliff and that portion of Cypress County Electoral Division 8 which lies north of the South Saskatchewan River.
2. To form the Cypress County Recreation Board to administer recreation services for Cypress County in accordance with the provisions of Schedule "A" attached.
3. Schedule "A" and the aforementioned agreement shall establish membership, terms of office, duties, responsibilities, power and any other matters deemed expedient for the operation of the Cypress County Recreation Board.
4. Bylaw 2001/20 is hereby rescinded.

Read a first time this 20th day of January, 2009.

Read a second time this 20th day of January, 2009.

Read a third time and finally passed this 20th day of January, 2009.

Reeve

Designated Officer

SCHEDULE "A"
BYLAW 2009/01

1. THE CYPRESS COUNTY RECREATION BOARD shall hereinafter be referred to as the "Recreation Board".
2. The following Community Associations and/or Organizations shall be recognized as owning and/or operating recreation facilities eligible for funding within Cypress County:
 - Hilda and Community Association
 - Schuler Community Association
 - Schuler Community Curling Club
 - Schuler Skating Club
 - Irvine & District Agricultural Society
 - Irvine & District New Horizons Seniors Club
 - Irvine Library Association
 - Twenty Mile Post Historical Society (Museum)
 - Walsh Community Association
 - Elkwater Community Association
 - Elkwater Roping Association
 - Dunmore Community Association
 - Longfellow Community Center
 - Veinerville Cooperative Ltd.
 - Clearwater Community Hall Association
 - Seven Persons and District Community Association
 - Wisdom Centennial Community Centre
 - Suffield Community Association
 - Ralston Library
 - Ralston Sports Council
 - Iddesleigh Community Association
 - Jenner Diamond Jubilee Recreation Centre
 - Jenner Hall Committee
 - Table Rock Roping Club
3. MEMBERSHIP on the said Recreation Board shall consist of the Council of Cypress County.
4. ADMINISTRATION AND OPERATION of the Recreation Board and each member thereof duly appointed and named shall be governed and subject to the following:
 - a) The Reeve of Council shall be the Chairman, the Deputy Reeve of Council shall be the Vice-Chairman and the Recording Secretary of Council shall be the Secretary of the Recreation Board.

- b) Meetings of the Recreation Board shall be held at the time and place as determined by the Recreation Board.
 - c) Special meetings may be called on five (5) clear days notice by the Chairman or at the request of any six (6) members of the Recreation Board. The Recreation Board may, by unanimous consent of the members present at a duly constituted meeting, set a date to hold a special meeting providing those members not in attendance are duly notified as above.
 - d) Minutes of all regular and special meetings shall be recorded therein by the Secretary of the Recreation Board. Copies of all minutes shall be filed with the Designated Officer of the County, within fourteen (14) days of their occurrence.
 - e) A quorum of the said Recreation Board shall be five (5) members.
 - f) The Chairman shall vote on all questions and, in the event of a tie, the motion shall be lost.
 - g) The Recreation Board may appoint sub-committees or may designate Community Associations or Organizations to deal with any phase of the matters coming within the scope and jurisdiction of the Recreation Board as herein set forth.
5. POWERS of the Recreation Board shall be as follows:
- a) The Recreation Board shall have the power to make rules and regulations and to form policies as it may deem necessary from time to time, provided such rules, regulations and policies shall be filed with and approved by the County.
 - b) The Recreation Board shall be concerned with all matters pertaining to program equipment and staffing of all playground and play fields, athletic fields, recreation centres and other recreation facilities owned and operated by the County, or on other properties with the written consent of the owners and authorities thereof. It shall be concerned with the growth and development of a broad range of recreation activities and the co-ordination of facility development and use, to provide opportunity for people of all ages to use their leisure in a wholesome and satisfying manner.
 - c) The Recreation Board shall be consulted on all major matters affecting the development, maintenance and use of public recreation facilities.

- d) The Recreation Board shall co-operate with and encourage all organizations, public, private, civic, social, within the designated area, supporting, promoting and working for any recreational activity.
 - e) The Recreation Board shall hear and consider representation by any individual, association, organization or delegation arising therefrom as the Recreation Board shall deem to be in the general interest of all citizens.
 - f) The Recreation Board may by agreement, approved by the County, sub-delegate to a Community Association or Organization the operation of any program or facility within the Recreation Board's jurisdiction.
 - g) Annually, the Recreation Board shall submit to the County a budget of estimated expenditures and revenues for the following year with respect to all matters over which the Recreation Board has jurisdiction.
 - h) The Recreation Board shall make complete annual reports and other reports from time to time as requested by the County.
 - i) Neither the Recreation Board nor any member thereof shall have the power to pledge the credit of the County in connection with any matters whatsoever, nor shall the said Recreation Board, nor any member thereof, have any power to authorize any expenditures to be charged against the County. Notwithstanding the above, the Recreation Board shall have the authority to authorize expenditures for services, materials and grants, which have been ratified and agreed upon by the County by virtue of the duly submitted and passed annual budget.
 - j) All accounts shall be established within the budget codes of the County and, where necessary, special codes shall be established. Expenditures in connection with the operation of the Recreation Board shall be audited within the annual audit of the County.
6. The Recreation Board shall provide operating grants and may provide capital grants to Community Associations and Organizations identified in Section 2 provided that sufficient funds are received and that such rules, regulations, policies and procedures as may be established by the Recreation Board are satisfactorily fulfilled.