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EXECUTIVE SUMMARY

The Municipal Government Act requires Council to adopt a budget for each calendar year. In 2019, the MGA requires the adoption of a 3 Year Operating Plan and a 5 Year Capital Plan.

Budget Summary

Municipal governments are required by law to have balanced budgets. This means Current budgeted Revenue must be sufficient to support current expenditures.

	2018 Budget	2019 Budget	\$chg./19	%chg./19	2020 Projection	2021 Projection	2022 Projection
Revenues and Transfers by Object							
Property taxes	23,201,924	23,796,576	594,652	2.56%	24,272,508	24,757,958	25,253,117
Special levies	229,242	229,242	-	0.00%	229,242	229,242	
User fees and sale of goods	2,195,247	2,174,259	(20,988)	-0.96%	2,217,234	2,261,885	
Government Transfers	6,078,550	9,787,906	3,709,356	61.02%	18,659,681	13,303,725	9,811,872
Penalties	70,000	94,740	24,740	35.34%	96,635	98,567	100,539
Investment Income	1,188,700	1,437,000	248,300	20.89%	1,465,740	1,495,055	1,524,956
Licenses, permits, fines	105,000	168,420	63,420	60.40%	171,788	175,224	178,729
Transfer (Reserves)	2,347,949	1,998,109	(349,840)	0.00%	2,038,071	2,078,833	2,120,409
Other revenue	880,000	800,903	(79,097)	-8.99%	816,921	833,259	849,925
	36,296,612	40,487,155	4,190,543	11.55%	49,967,820	45,233,748	42,406,511
Expenditures and Transfers by Object							
Salaries, wages and benefits	7,656,890	8,108,791	451,901	5.90%	8,256,661	8,421,795	8,590,230
Contracted and general services	6,386,156	7,245,057	858,901	13.45%	7,381,754	7,529,389	7,679,977
Purchases from other government	1,237,000	1,349,000	112,000	9.05%	1,375,980	1,403,500	1,431,570
Materials, goods, supplies and utilities	4,020,370	4,069,167	48,797	1.21%	4,150,550	4,233,561	4,318,233
Grants to Individuals/Organizations	1,285,989	1,090,801	(195,188)	-15.18%	839,433	854,621	870,114
Transfers to Capital Fund	6,410,578	9,236,536	2,825,958	44.08%	18,760,300	13,396,356	10,196,356
Transfers to Reserves	8,182,848	7,988,100	(194,748)	-2.38%	7,915,493	8,117,428	8,130,886
Long-term Debt	986,700	986,700	-	0.00%	986,700	986,700	986,700
	36,166,531	40,074,152	3,907,621	10.80%	49,666,872	44,943,350	42,204,065
Depreciation	7,016,352	7,016,351	(1)	0.00%	7,156,678	7,299,812	7,445,808
Excess of revenues and transfers							
over expenditures and transfers	130,081	413,003	(282,922)	0.00%	300,947	290,398	202,445

Revenues

Property taxes continue to be the most significant source of revenue for the County, representing 66% of total budgeted revenues and transfers in 2019. The 2019 Mill-rate proposed are 4.062 for farmland , 2.991 for residential and 5.492 for non-residential properties and 4.7400 for small business.

Significant government transfers include \$2,500,000 in MSI capital and \$3,111,477 in other grant revenues that will be recorded for the various current and future capital projects.

- Designated Industrial Properties, Linear Properties and Machinery and Equipment are an assessment function of the Provincial Government. Assessment of Designated Industrial Property has been contract back to the County. In 2018, The County adopted a Assessment and Mill-rate Policy that essentially ties the tax rate to the Consumer Price Index. By adopting this Policy, the County can ensure predictable tax increases for the different sectors that make up the Tax Base.
- Government transfers will decrease in co-relation to the Capital Projects undertaken in 2019. 2018 included one Major project that included the replacement of water distribution lines and repaving of Streets in Seven Person.
- Transfers from Reserves decrease in the 2019 County budget. In 2018, The County added several projects that were funded from Unrestricted Surplus. In 2019, Identified Projects have been included in the Planning Budget.
- · Other Revenues (Offsite Levies) are expected to decrease with Projected development with in the County.

Expenditures

Apart from the many smaller increases and decreases in expenditures are the following significant changes expected for 2019:

- 2019 will see an increase salaries and benefits of \$450,000 as a result of some restructuring within the County. Fire Services will be adding .5 positions to deal with administrative backlog
 The Fire Department is staffed with Paid on call Fire Fighters which contributes to salaries in Fire Services. Cypress County as an agreement with the City of Medicine hat to provide
 the County with Services within an eight KM perimeter of City Limits. The County also filled the Municipal Services Director position as well as an addition to Administration.

 Additional costs are related to increase in the cost of living and merit increases.
- Increase of Contracted General Services is mostly due to the oiling program, addressing some County residential areas as well as work oiling projects in 4 different Hamlets.
- Decrease in Transfer to Capital Fund is directly correlated to decrease in Capital projects in 2019
- Decrease in transfers to reserve is a result of decreased revenue in offsite levies and administrative equipment reserve.
- In 2018, the County set aside \$200,000 for the purpose of a bike path between Desert Blume and the City. This is not expected to reoccur hence the reduction to Grants to Individuals /Organizations.

Reserve Funds Summary

Reserves are one component of the County's accumulated surplus. Accumulated surplus represents the County's net worth or the net resources available to provide future needs. Reserves identify surplus funds for a specified future purpose as set by Council.

The County establishes specific reserve funds to provide for emergent financial needs, stabilize tax rates, set aside funds for the replacement of equipment, machinery, vehicles, infrastructure and facilities and minimize the financing needs of the County. Reserve funds offer liquidity which enhances the County's flexibility in addressing operating and capital requirements.

A summary of the 2018 budgeted activity, ending reserve fund balances and the purpose for each fund is summarized below.

Reserve Funds

December 31, 2018 estimated ending balance

	2018	Additions	Withdrawals	2019
WATER & SEWER FUND	6,780,575	3,273,398	(1,138,000)	8,915,973
OFFSITE/IN FILL LEVIES	598,950	388,450		987,400
BUILDINGS FUND	4,699,757	445,334		5,145,091
ADMINISTRATION EQUIPMENT FUND	365,254	557,485	(427,775)	494,964
VEHICLES, MACHINERY & EQUIPMENT FUND	8,243,707	1,979,983	(1,633,000)	8,590,690
LANDFILL FUND	270,815	118,450		389,265
LAND FUND	86,198	-	(550,000) -	463,802
CASH IN LIEU FUND	666,670	25,000	(430,000)	261,670
RECREATION FUND	313,569	100,000		413,569
UNEXPENDED FUNDS	270,992			270,992
STABILIZATION FUND	43,276,475			43,276,475
DEBENTURE SINKING FUND	9,279,197		(730,700)	8,548,497
ACCELERATED REHABILITATON FUND	8,854,014	1,000,000	(280,300)	9,573,714
COMMUNITY AGGREGATE PAYMENT LEVY		100,000		100,000
Total	83,706,173	7,988,100 -	5,189,775	86,504,498

Water & Sewer Fund

Established to fund the rehabilitation or replacement costs of existing County water and sewer infrastructure when it reaches the end of its useful life. This fund helps meet the County's goal of limiting borrowing for replacing existing infrastructure. Funding is provided through an annual transfer.

Offsite/In Fill Levies

Established by Bylaw under Section 648 of the MGA, for undeveloped lands in hamlets to pay for part of the capital cost of providing water and sewer services. Funding is collected when the undeveloped lands is to be developed or subdivided as per rates set out by Bylaw.

Buildings Fund

Established to provide funds for the rehabilitation or replacement costs of existing County buildings, recreational facilities, and parks when they reach the end of their useful lives. Funding is provided through an annual transfer.

Administrative Equipment Fund

Established to provide funds for the rehabilitation or replacement costs of existing County administrative equipment when they reach the end of their useful lives. Funding is provided through an annual transfer.

Vehicles, Machinery & Equipment Fund

Established to provide funds for the scheduled replacement of existing vehicles, machinery, equipment and fire vehicles, when they reach the end of their useful lives. Funding is provided through an annual transfer based on the Capital Equipment Plan.

Landfill Fund

Established to fund the replacement cost of existing transfer site containers when they reach the end of their useful lives and purchase of land for waste sites. Funding is provided through an annual transfer.

Land Fund

Established to fund the purchase or upgrade of County owned or long term leased lands. Funding is provided through the sale of County owned lands.

Cash in lieu Fund (Money in place of municipal reserve)

Established by Bylaw under Section 667(1) of the MGA, in which money is required to be provided in place of dedicating land as municipal reserve. Funding is collected from the owner of a parcel of land that is subject to a proposed subdivision as per rates set out by Bylaw. Cash in lieu funds can be used for a public park, public recreation area, or school authority purposes.

Recreation Fund

Established to assist community organizations with capital projects and major maintenance projects of County owned buildings. Funding is provided through an annual transfer.

Unexpended Funds

Established to provide funds for specific programs and projects included in the budget but not completed by yearend in order to avoid double taxation on these items. The unspent portion of the annual budget pertaining to the specific program or project being carried forward must be approved by Council.

Stabilization Fund

Established to provide for unanticipated expenditures of a non-recurring nature and/or meet unexpected increases in costs, or a drastic reduction in tax assessment revenue.

Debenture Sinking Fund

Established to provide a source of funding to meet future principle obligations on \$12,000,000 debenture. This reserve is reduced annual by the amount of principle payments.

Accelerated Rehabilitation Fund

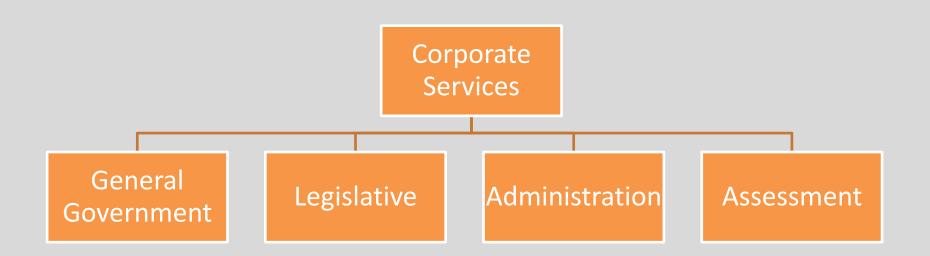
Established to provide another source of funding for rehabilitation and increase annual Public Works projects without increasing tax rates. Funding is provided by Council motion and the annual budget process.

Community Aggregate Payment Levy

Established as a form of Revenue that can be allocated to specific and identifiable projects that benefits the Community as a whole.



CORPORATE SERVICES



General Government

SERVICES AND PROGRAMS PROVIDED

Net municipal taxes are accounted for under the General Government function. This does not include requisitions for Public and Separate School Boards, or the Cypress View Foundation.

BUDGET SUM	1MARY	
2019 Net Budget	-	19,739,425
2018 Net Budget	-	18,660,512
Budget Change		(1,078,913)
Change by %		5.78%

General Municipal Revenues include taxes, investment income, Lease Revenue, including road allowances and any other revenues that are deemed collectable by County Bylaws and Policies. Revenues which direct result of a specific function such as utilities are recorded in the corresponding department budget.

- Linear Properties are assessed by the Provincial Government. In 2018, Linear Assessments was expected to remain stagnant.
- In 2018, the County developed an Assessment and Tax Rate Policy which essentially ties any tax increases to the Consumer Price Index for Southern Alberta.
- By implemeting this policy rate payers can count on tax increases that are predictable and shared by all sectors of the tax base.
- Government transfers decrease related various capital grants.
- Transfers from Reserves are related to debenture debt payments and the administrative equipment fund.
- Transfers to Capital for capital projects that will completed during 2019.
- Transfers to Reserves (see Summary Report page 4)

	2018 Budget	2019	Budget	%chg./19	2020 Projection	2021 Projection	2022 Projection
Revenues and Transfers by Object							
Property Taxes	23,201,924		23,796,576	2.56%	24,272,508	24,757,958	25,253,117
Special levies	229,242		229,242	0.00%	229,242	229,242	229,242
User fees and sale of goods	101,500		113,512	11.83%	115,782	118,098	120,460
Government Transfers	5,687,000		9,396,356	65.23%	18,260,300	12,896,356	9,396,356
Penalties	70,000		94,740	35.34%	96,635	98,567	100,539
Investment Income	1,188,700		1,437,000	20.89%	1,465,740	1,495,055	1,524,956
Transfer (Reserves)	2,307,949		1,558,109	0.00%	1,589,271	1,621,057	1,653,478
Loans Provided - Principal	420,000		422,453	0.00%	430,902	439,520	448,311
	33,206,315		37,047,988	11.57%	46,460,380	41,655,853	38,726,458
Expenditures and Transfers by Object							
Debenture Commitment	690,700		730,700	5.79%	671,700	690,700	690,700
Transfers to Capital Fund	6,410,578		9,236,536	44.08%	18,760,300	13,396,356	10,196,356
Transfers to Reserves	7,444,525		7,341,327	-1.39%	7,255,785	7,444,525	7,444,525
	14,545,803		17,308,563	18.99%	26,687,785	21,531,581	18,331,581
(Excess) of revenues and transfers							
over expenditures and transfers	(18,660,512)	(1	9,739,425)	5.78%	(19,772,595)	(20,124,272)	(20,394,877)

Legislative (Council)

SERVICES AND PROGRAMS PROVIDED

The Council and Committees section provides for the direct costs of operating Council and a variety of committees.

The geographic area encompassed by Cypress County consists of 9 electoral wards which are represented by one elected Councillor who must reside within the ward.

BUDGET SUMMARY				
2019 Net Budget	475,710			
2018 Net Budget	477,960			
Budget Change	(2,250)			
Change by %	-0.47%			

The title for the Chief Elected Official for the County is "Reeve". That individual is elected by Council during the organizational meeting following the local election and on an annual basis thereafter. In addition to the election of the Reeve and Deputy Reeve, appointments to a number of Council committees also occurs during the annual organizational meeting. By virtue of their election as a Councillor, each member of Council also serves as a Fire Guardian and is a Commissioner for Oaths.

Attendance at Council meetings (twice a month) is required unless otherwise excused. Members of Council must also vote on all matters being considered by Council unless they have a pecuniary interest.

Council is responsible for setting direction, establishing organizational priorities, approving policies and allocating resources through the annual budget approval process.

- All Boards, Committees, & Commissions of Council has been consolidated into this department.
- The 2019 increase is related to a change in per diems as a result of changed legislation from the CRA.
- · Council considers the study and support Economic development efforts when deemed appropriate.

	2018 Budget	2019 Budget	%chg./19	2020 Projection	2021 Projection	2022 Projection
Revenues and Transfers by Object	2010 Duuget	Duuget	70CHg./ 13	riojection	riojection	riojection
	-	-	0.00%	0	0	0
Expenditures and Transfers by Object						
Salaries, wages and benefits	284,726	303,910	6.74%	309,988	316,188	322,512
Contracted and general services	193,234	171,800	-11.09%	175,236	178,741	182,316
	477,960	475,710	-0.47%	485,224	494,929	504,827
(Excess) of revenues and transfers						
over expenditures and transfers	477,960	475,710	-0.47%	485,224	494,929	504,827

Administration

SERVICES AND PROGRAMS PROVIDED

Administration is comprised of the Senior Admin, Finance, IT, HR, purchasing, communication and building maintenance. Administration provides a series of common services for the organization as a whole.

BUDGET SUMMARY					
2019 Net Budget	2,828,000				
2018 Net Budget	2,585,988				
Budget Change	242,012				
Change by %	9.36%				

- Salaries are expected to increase due to:
 - the addition of a full time administrative position
 - the increase of a .8 position to 1 FTE
 - WCB increase due to reported lost time incidents.
 - Cost of Living allowances and merit increases.
 - Contracted services will increase with some projected maintenance of aging infrastructure

	2018 Budget	2019 Budget	%chg./19	2020 Projection	2021 Projection	2022 Projection
Revenues and Transfers by Object						
Funded Portion of Internal Transfers	-	-	0.00%	0	0	0
User fees and sale of goods	30,000	30,000	0.00%	30,600	31,212	31,836
	30,000	30,000	0.00%	30,600	31,212	31,836
Expenditures and Transfers by Object						
Salaries, wages and benefits	1,360,037	1,573,699	15.71%	1,605,173	1,637,276	1,670,022
Contracted and general services	795,450	821,800	3.31%	838,236	855,001	872,101
Materials, goods, supplies and utilities	182,000	184,000	1.10%	187,680	191,434	195,262
Depreciation	265,501	265,501	0.00%	270,811	276,227	281,752
Funded portion of Internal Transfers	13,000	13,000	0.00%	13,260	13,525	13,796
	2,615,988	2,858,000	9.25%	2,915,160	2,973,463	3,032,932
(Excess) of revenues and transfers						
over expenditures and transfers	2,585,988	2,828,000	9.36%	2,884,560	2,942,251	3,001,096

SUMMARY OF SERVICES AND PROGRAMS PROVIDED

Administration is responsible for coordinating Council meeting agendas, providing recommendations on matters that Council direction is required on, assisting Council in the Strategic Planning process, initiating actions necessary for the implementation of strategic priorities that have been set by Council. Other corporate functions entail service delivery and service standards, conducting elections, managing the information and privacy program and managing the corporate records program.

Administration provides Financial guidance for the overall management of the financial affairs of the County including accounting, audit, budgeting, accounts payable, payroll administration, tax collection, managing debt and managing grants.

Administration provides effective IT services and solutions for the County including the support and implementation of hardware and software projects and services.

Administration is responsible for all buildings that County employees utilize. They deal with building maintenance, security programs, yard maintenance, mobile radio systems, and utility servicing for buildings.

Other Corporate Services provided through Administration are the Human Resource functions, Risk Management and Emergency Management planning and communications with external agencies.

Assessment

SERVICES AND PROGRAMS PROVIDED

Assessment services determine property values for residential, farmland, and commercial. In 2018, industrial properties became the responsibility of the Province which contracted the County to perform the work on their behalf. The County co-ordinates receiving values from the province for linear properties. Property values are reviewed on an annual basis. Assessment services also answer questions from ratepayers and responds to assessment appeals.

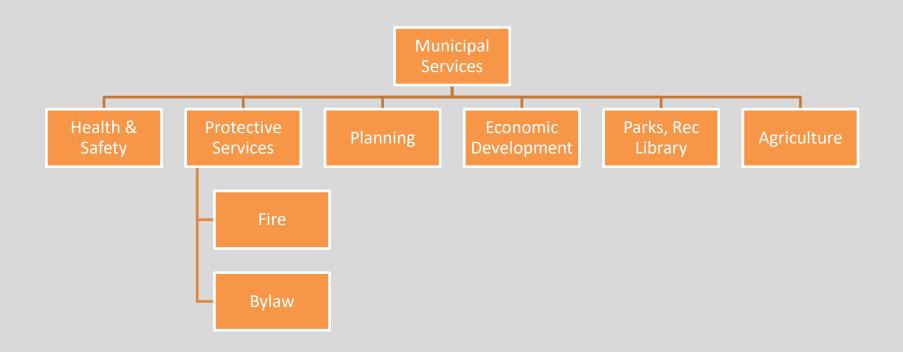
BUDGET SUMMARY					
2019 Net Budget	369,958				
2018 Net Budget	546,843				
Budget Change	(176,885)				
Change by %	-32.35%				

- The County has developed a 2-3 year succession plan for the Assessment department.
- Once complete the County will end up with the same number of employees but a slightly different structure.
- · As the County transitions from Senior employees to employees of a more junior status Salaries are expected to decrease slightly
- · Contracted Services increase as a result of training costs to bring junior members up to speed
- Assessment of Machinery and equipment will fall under the province. The County has been Contracted by the Province
 To provide assessment service for Designated industrial properties. As a result Revenues have increased by \$106,000 and expenses
 have decreased by \$100,000 for an overall net decrease in the Budget of \$176,000.

	2018 Budget	2019 Budget	%chg./19	2020 Projection	2021 Projection	2022 Projection
Revenues and Transfers by Object						
User fees and sale of goods	44,000	150,000	240.91%	153,000	156,060	159,181
	44,000	150,000	0.00%	153,000	156,060	159,181
Expenditures and Transfers by Object						
Salaries, wages and benefits	423,398	435,773	2.92%	444,488	453,378	462,446
Contracted and general services	67,445	84,185	24.82%	85,869	87,586	89,338
Purchases from other government	100,000	-	-100.00%	0	0	0
Funded portion of Internal Transfers	-	-	#DIV/0!	0	0	0
	590,843	519,958	-12.00%	530,357	540,964	551,784
(Excess) of revenues and transfers						
over expenditures and transfers	546,843	369,958	-32.35%	377,357	384,904	392,602



MUNICIPAL SERVICES



MUNICIPAL SERVICES

SERVICES AND PROGRAMS PROVIDED

- Municipal Services Admin
- BYLAW ENFORCEMENT
- HEALTH & SAFETY
- RCMP ENHANCED OFFICER
- EMERGENCY MANAGEMENT

- The Director of Municipal Services position was filled in 2018.
- Salaries are expected to increase due to a COLA increase.
- A regional Emergency management training session is scheduled for the summer of 2019. The training session will include the Town of Redcliff, City of Medicine Hat and Cypress County.

BUDGET SUMMARY					
2019 Net Budget	719,101				
2018 Net Budget	616,698				
Budget Change	102,403				
Change by %	16.61%				

				2020	2021	
	2018 Budget 2	2019 Budget	%chg./19	Projection	Projection	2022 Projection
Revenues and Transfers by Object						
Funded Portion of Internal Transfers	-		0.00%	-	0	0
User fees and sale of goods	500	300	-40.00%	306	312	318
Fines Issued	60,000	68,420	14.03%	69,788	71,184	72,608
	60,500	68,720	13.59%	70,094	71,496	72,926
Expenditures and Transfers by Object						
Salaries, wages and benefits	304,863	410,186	34.55%	418,390	426,758	435,293
Contracted and general services	73,935	75,535	2.16%	77,046	78,587	80,158
Purchases from other government	188,000	188,000	0.00%	191,760	195,595	199,507
Materials, goods, supplies and utilities	17,000	20,700	21.76%	21,114	21,536	21,967
Grants to Individuals/Organizations	80,000	80,000		80,000	80,000	80,000
Funded portion of Internal Transfers	13,400	13,400	0.00%	13,668	13,941	14,220
	677,198	787,821	16.34%	801,977	816,417	831,145
(Excess) of revenues and transfers						
over expenditures and transfers	616,698	719,101	16.61%	731,883	744,921	758,219

SUMMARY OF SERVICES AND PROGRAMS PROVIDED

BYLAW ENFORCEMENT AND RCMP

Municipal Enforcement staff conduct regular patrols on all County roads, with special attention to hard surface roads and Provincial road enforcement includes Highway 1 through the Hamlet of Dunmore as authorized by the Solicitor General's office. Education and enforcement of County bylaws is a priority, focusing on noise, unsightly property and dog complaints.

As well, provincial legislation and regulations, such as the Traffic Safety Act are enforced.

Currently the County employs one Community Peace Officer Level 1. Additionally, the County contracts with the Province for one RCMP member, as an enhanced officer, dedicated to Cypress County's needs.

HEALTH & SAFETY

Cypress County is committed to acting responsibly and protectively on health and safety issues with commitment to both people and property. The Health & Safety system is responsible for the development, implementation, maintenance and review of incident reports and investigations, emergency response plans, safe work practices and procedures, and training. The County will continue to strive towards maintaining its Certificate of Recognition from AMHSA, that was obtained in 2018.

EMERGENCY MANAGEMENT

Emergency Management is part of the Incident Command System (ICS) for the Province of Alberta. The County has numerous employees that are trained in various levels of the ICS system and works with other local government agencies to implement the Regional Emergency Management Plan during times of emergent events.

Fire Services

SERVICES AND PROGRAMS PROVIDED

Fire services play an important role in the development of a safe community. We play an important role in Business Continuity by providing protection and assurances to mitigate large fires that can destroy homes, places of work and recreation areas for play. This is accomplished through the operation of nine fire stations located throughout the County. Additionally, the County has contracts with the City of Medicine Hat and Suffield as well as various mutual aid agreements with neighboring municipalities enabling quick responses when the need arises.

BUDGET SUMMARY				
2019 Net Budget	1,755,568			
2018 Net Budget	1,420,247			
Budget Change	335,321			
Change by %	23.61%			

The County provides assistance (equipment, training, personal protective equipment) to the local fire stations, thus providing ratepayers an effective and affordable emergency service department and to meet Council's commitment to providing a safe environment in which our people can live, work, and play. Additionally, Council's commitment to providing a safe environment in which our people can live, work, and play. Additionally, fire stations respond to vehicle collisions, vehicle rollovers, medical emergencies, traffic control, and hazardous material spills.

- Wages have increased to reflect a half time administrative assistant moving to full-time.
- The County has reached an agreement with the city of Medicine Hat to respond to calls within an 8 Km perimeter of the City increasing purchases from other Governments by \$125,000
- The County has a duty to ensure the members are trained to provincial standards. Both Contracted services and Supplies increase to ensure standards of training are met and equipment is maintained to a level of service expected of Fire Services.

	2018 Budget	2019 Budget	%chg./19	2020 Projection	2021 Projection	2022 Projection
Revenues and Transfers by Object						
User fees and sale of goods	50,000	50,000	0.00%	51,000	52,020	53,060
Government Transfers	13,000	13,000	0.00%	13,260	13,525	13,796
	63,000	63,000	-	64,260	65,545	66,856
Expenditures and Transfers by Object						
Salaries, wages and benefits	425,121	486,810	12.67%	496,546	506,477	516,607
Contracted and general services	269,248	328,838	18.12%	335,415	342,123	348,966
Purchases from other government	170,000	295,000	42.37%	300,900	306,918	313,056
Materials, goods, supplies and utilities	268,388	347,430	22.75%	354,379	361,466	368,695
Grants to Individuals/Organizations	50,000	50,000	0.00%	51,000	52,020	53,060
Depreciation	300,490	300,490	0.00%	306,500	312,630	318,882
Funded portion of Internal Transfers	-	10,000	-			
	1,483,247	1,818,568	-	1,844,739	1,881,634	1,919,267
(Excess) of revenues and transfers						
over expenditures and transfers	1,420,247	1,755,568	-	1,780,479	1,816,089	1,852,411

Planning and Development

SERVICES AND PROGRAMS PROVIDED

The primary service of Planning and Development is to provide direction and assistance to landowners about what they can do on their land, how to build and subdivide on their land, and how County land use policies may affect them. We help people navigate the process to obtain development permits, complete land use amendments, and subdivision applications, and any other issues that relate to land development.

BUDGET SUMMARY				
2019 Net Budget	752,167			
2018 Net Budget	662,784			
Budget Change	89,383			
Change by %	13.49%			

- Revenue is directly correlated to the offsite levies associated with any new development within the County.
- Salaries are expected to increase in relation to Cost of Living and Merit increases
- Contracted Services is related to the following Economic development studies scheduled for 2019
- Irvine Storm Water management, Dunmore Gasoline Alley, Dunmore Public Utility Lot, Seven Persons Storm Water Management And the County's portion of Regional Planning efforts of Alberta Community Partnerships.
- The decrease in transfer to reserves is co-related to the anticipated development within the County.

	2018 Budget	2019 Budget	%chg./19	2020 Projection	2021 Projection	2022 Projection
Revenues and Transfers by Object	2010 Budget	Dauget	70CHg./ 13	Projection	riojection	riojection
Licenses and permits	45,000	100,000	122.22%	102,000	104,040	106,121
User fees and sale of goods	45,000	35,000	-22.22%	35,700	36,414	37,142
Other Revenue	460,000	378,450	-17.73%	386,019	393,739	401,614
	550,000	513,450	-6.65%	523,719	534,193	544,877
Expenditures and Transfers by Object						
Salaries, wages and benefits	583,606	620,767	6.37%	633,182	645,846	658,763
Contracted and general services	133,778	241,000	80.15%	245,820	250,736	255,751
Materials, goods, supplies and utilities	1,000	1,000	0.00%	1,020	1,040	1,061
Transfers to Reserves	480,000	388,450	-19.07%	396,219	404,143	412,226
Funded portion of Internal Transfers	14,400	14,400	0.00%	14,688	14,982	15,281
	1,212,784	1,265,617	4.36%	1,290,929	1,316,748	1,343,083
(Excess) of revenues and transfers						
over expenditures and transfers	662,784	752,167	13.49%	767,210	782,555	798,206

Family & Community Support Services (FCSS)

SERVICES AND PROGRAMS PROVIDED

Family and Community Support Services (FCSS) are locally driven preventative social initiatives that enhance the well being of children, families, individuals, and communities.

 2019 Net Budget
 93,072

 2018 Net Budget
 94,242

 Budget Change
 (1,170)

 Change by %
 -1.24%

BUDGET SUMMARY

Partnering with a number of local agencies, counseling and skill building is offered to students, adults, and families. Partners include, but are not limited to, McMann Youth, Family & Community Services, Medicine Hat Family Services, the family school liaison workers in the Prairie Rose School Division, and Sexual Assault Response Committee.

Cypress County provides a program designed to subsidize transportation costs for residents with special needs. The program pays 50% of the fare to allow residents to travel from their home into the City of Medicine Hat or Town of Redcliff to obtain services and return home.

- The Provincial Program is expected to remain the same.
- Donations of \$35,000 to the Food Bank were moved from the Library and Culture budget to FCSS
- CONNECT, operated by Prairie Rose School Division, will now be funded. It is a program targeted towards training parents to develop positive relationships with their children, so they feel supported and are better able to learn and explore
- Sexual Assault Reponses Committee will receive funding to support part time outreach worker an Eagle Butte and Seven Persons Schools.

	2018 Budget	2019 Budget	%chg./19	2020 Projection	2021 Projection	2022 Projection
Revenues and Transfers by Object						
Government Transfers	185,311	185,311	0.00%	189,017	192,798	196,654
	185,311	185,311	0.00%	189,017	192,798	196,654
Expenditures and Transfers by Object						
Salaries, wages and benefits	5,251	4,081	0.00%	4,163	4,246	4,331
Contracted and general services	8,043	8,043	0.00%	-	0	0
Grants to Individuals/Organizations	266,259	266,259	0.00%	-	0	0
	279,553	278,383	-0.42%	4,163	4,246	4,331
(Excess) of revenues and transfers						
over expenditures and transfers	94,242	93,072	-1.24%	(184,855)	(188,552)	(192,323)

Agricultural Services (ASB)

SERVICES AND PROGRAMS PROVIDED

- Weed Inspection & Control
- Pest Inspection
- Soil Conservation Programs
- Education and Extension
- Higher Level Hamlet Parks Maintenance
- Other Awards

- Revenues for sale of chemicals have been adjusted down based on historical sales.
- · Agriculture Services Salaries are expected to grow as a result of merit increases as well as cost of living.
- The rest of Agricultures budget is expected to remain relatively stagnant as current programs are maintained.

BUDGET SUM	MARY
2019 Net Budget	500,477
2018 Net Budget	452,719
Budget Change	47,758
Change by %	10.55%

	2018	2019		2020	2021	2022
	Budget	Budget	%chg./19	Projection	Projection	Projection
Revenues and Transfers by Object						
User fees and sale of goods	96,000	66,000	-31.25%	67,320	68,666	70,040
Government Transfers	193,239	193,239	0.00%	197,104	201,046	205,067
Other revenue	-	-	-	-	0	0
	289,239	259,239	-10.37%	264,424	269,712	275,107
Expenditures and Transfers by Object						
Salaries, wages and benefits	432,608	449,866	3.99%	458,863	468,041	477,401
Contracted and general services	92,250	92,750	0.54%	94,605	96,497	98,427
Materials, goods, supplies and utilities	147,750	147,750	0.00%	150,705	153,719	156,793
Grants to Individuals/Organizations	12,450	12,450	0.00%	12,699	12,953	13,212
Funded portion of Internal Transfers	56,900	56,900	0.00%	58,038	59,199	60,383
	741,958	759,716	2.39%	774,910	790,409	806,217
(Excess) of revenues and transfers						
over expenditures and transfers	452,719	500,477	0	510,487	520,696	531,110

WEED INSPECTION & CONTROL

Maintaining a viable agricultural land base is the ultimate goal behind monitoring and controlling noxious and prohibited noxious weeds within the 3.3 million acres that make up the County. Through this program, partially funded through the Agricultural Service Board grant, the County encourages landowners and leaseholders to reduce the impact of regulated weeds on the lands they manage.

Under the Weed Control Act ASB must ensure that noxious weeds do not spread and that prohibited noxious weeds are destroyed. Significant time is invested spraying weeds on County owned property, roads and rights of ways. In 2017, 2 dedicated Weed Inspectors performed inspections on 183 quarter sections and located 460 acres of invasive weeds.

Weed infestations are mapped and recorded. Weed Inspectors share best management farming practices with producers to reduce the impact of weeds in the County.

PEST INSPECTION

Monitoring for pests under the Agricultural Pests Act is completed through surveys and inspections are also performed in response to reports from ratepayers.

Rat, gopher, coyote control and insect monitoring is included. ASB investigates all rat sightings and where an infestation is confirmed, control measures are put in place to keep Alberta rat free. When gopher infestation occurs, ASB recommends practice changes to the landowner and provides control options regulated by Federal and Provincial governments.

When gopher infestation occurs, ASB recommends practice changes to the landowner, provides education on proper gopher control methods and as a last resort will sell poisons to Control these nuisances.

Educational materials are provided to ratepayers and industry partners on the damaging effects pests can have on producers as well as best management practices to mitigate infestations. Communication is the key with meetings being held as needed and fielding several phone calls on the subject.

ASB administers the Deadstock Removal Assistance Program to encourage producers to take proactive steps to reduce the presence of coyotes in areas where livestock is raised. The County will reimbursed 50% of the total cost for rendering truck services. As a last resort, poison is available to deal with problem coyotes, when predation is confirmed.

SOIL CONSERVATION PROGRAMS

ASB administers the Soil Conservation Act within the County. It is our duty to keep the soil in the field that it belongs too. This program has been encouraging the adoption of zero and minimal till farming which has drastically reduced the time commitment required in this area. Drills are available for rent to support no till farming and permanent cover.

OTHER AWARDS

ASB nominates a farm family for the Calgary Stampede Farm Family awards each year. This program is well received by the nominees and helps create a positive image for the hard working farmers in our region. This family receives further recognition at the Medicine Hat Stampede, as the Cypress County Farm Family of the year.

ASB administers a bursary program to encourage local high school students to choose a career in agriculture and a 4-H Grant to financially assist Southeast Alberta district 4-H clubs.

ASB provides financial support to Farming Smarter to provide applied research and agriculturally related extension in the County.

Tourism and Economic Development

SERVICES AND PROGRAMS PROVIDED

The County has memberships to Canadian Badlands, Ports-to-Plains Alliance,
Palliser Economic Partnership, Economic Development Alliance, Highway 3 Twinning Development Association, and
Entre-Corp whose primary focus is to foster the development of tourism and
economic growth within Cypress County and/or Southeast Alberta.

By participating in these organizations, Cypress County hopes that there will be an increase of economic development in the County, such as generation of employment through business retention and expansion and to encourage tourism by becoming a tourist destination region.

Places to visit in the region include Cypress Hills Interprovincial Park, Red Rock Coulee, the Prairie Memories Museum, Constable Graburn Memorial Cairn, Red Coat Trail and many fishing reservoirs and lakes. In addition there are established local events such as the Hilda Mud Bog, Quonset days, Forty Mile Post days and Rodeo to attract visitors.

2019 SIGNIFICANT CHANGES

• Grants reflect increased fees that are based on population growth.

BUDGET SUMMA	ARY
019 Net Budget	96,198
018 Net Budget	95,141
Sudget Change	1,057
Change by %	1.11%

	2018	Budget 2019	Budget	%chg./19	2020 Projection	2021 Projection	2022 Projection
Revenues and Transfers by Object		-		-	-	-	
		-	-	0.00%	-	0.00%	0.00%
Expenditures and Transfers by Object							
Salaries, wages and benefits		7,941	6,186	0.00%	6,310	6,436	6,565
Contracted and general services		13,200	13,200	0.00%	13,464	13,733	14,008
Grants to Individuals/Organizations		74,000	76,812	3.80%	78,348	79,915	81,514
		95,141	96,198	1.11%	98122	100084	102086
(Excess) of revenues and transfers							
over expenditures and transfers		95,141	96,198	1.11%	98,122	100,084	102,086

Recreation

SERVICES AND PROGRAMS PROVIDED

Recreation services within Cypress County are provided through various agreements. They include joint agreements between the County and Town of Redcliff and situations where recreation funds are allocated to various recreation service providers and community organizations.

Funding allocated for recreation is \$40 per capita with the Recreation Board approving the allocation of funds for recreation or community facilities which can be utilized to offset operating and capital costs for these facilities.

Additionally, a seasonal Summer Games Coordinator is hired annually to assist in the coordination of Cypress County residents participating in the Southern Alberta Summer Games.

- In 2018, the County set aside \$200,000 for the development of a bike trail between the City of Medicine Hat and Desert Blume This is not expected to reoccur in 2019
- The County contributes \$200,000; \$40/capita for residents in the Medicine Hat region using City Facilities. There are approximately 5000 residents in the Medicine Hat Region.

BUDGET SUMMARY				
2019 Net Budget	594,342			
2018 Net Budget	794,086			
Budget Change	(199,744)			
Change by %	-25.15%			

		2019		2020	2021	2022
	2018 Budget	Budget	%chg./19	Projection	Projection	Projection
Revenues and Transfers by Object						
User fees and sale of goods	700	700	0.00%	714	728	743
Transfer (Reserves)			0.00%	-	0	0
	700	700	0.00%	714	728	743
Expenditures and Transfers by Object						
Salaries, wages and benefits	13,749	14,005	1.86%	14,285	14,571	14,862
Contracted and general services	5,000	5,000	0.00%	5,100	5,202	5,306
Grants to Individuals/Organizations	774,780	574,780	-25.81%	586,276	598,001	609,961
Funded portion of Internal Transfers	1,257	1,257	0.00%	1,282	1,308	1,334
	794,786	595,042	-25.13%	606,943	619,082	631,463
(Excess) of revenues and transfers						
over expenditures and transfers	794,086	594,342	-25.15%	606,229	618,353	630,720

Parks & Programs

SANDY POINT CAMPGROUND

The park has been in operation since the early 1980's. It is located 100 kilometers northeast of Medicine Hat on Highway 41 along the South Saskatchewan River. The park has pull-through sites, playground, non-potable water, pit toilets, fire pits with free firewood, and a day use area.

BUDGET SUMMARY				
2019 Net Budget	161,610			
2018 Net Budget	174,835			
Budget Change	(13,225)			
Change by %	-7.56%			

CAVAN LAKE CAMPGROUND

The park has been a popular uncontrolled local fishing and boating area since the early 1950's. The County took over the operation of the campground in the mid 1990's. It is located 18 kilometers east of Medicine Hat on Highway 1, then 5.5 kilometers south on Range Road 40. Cavan Lake is an irrigation reservoir supplied with water from spring runoff out of the Cypress Hills. The park has 78 sites (60 with 30 amp power), fire pits with free firewood, playground, and horseshoe pits, toilets (no Sani-dump), non-potable water, and day-use area. Seasonal users occupy approximately 50% of the sites.

COMMUNITY FACILITIES

In most cases around the County, recreation and community facilities are operated and maintained by third parties. This includes Community Halls, Arenas, and Curling Rinks. The County ensures, for insurance reasons, that gas burning appliances are inspected annually to ensure public safety.

2017 SIGNIFICANT CHANGES

• Supplies to run both Sandy Point and Cavan Lake have been adjusted to historical values. This includes an increase of gas and electricity.

	2018	2019		2020	2021	2022
	Budget	Budget	%chg./19	Projection	Projection	Projection
Revenues and Transfers by Object						
User fees and sale of goods	75,000	81,000	8.00%	82,620	84,272	85,958
Government Transfers	-	-	0.00%	-	0	0
	75,000	81,000	0.00%	82,620	84,272	85,958
Expenditures and Transfers by Object						
Salaries, wages and benefits	19,197	19,972	4.04%	20,371	20,779	21,194
Contracted and general services	63,800	60,800	-4.70%	62,016	63,256	64,521
Materials, goods, supplies and utilities	48,800	43,800	-10.25%	44,676	45,570	46,481
Transfers to Capital Fund	-	-	0.00%	-	0	0
Depreciation	110,038	110,038	0.00%	112,239	114,484	116,773
Funded portion of Internal Transfers	8,000	8,000	0.00%	8,160	8,323	8,490
	249,835	242,610	-2.89%	247,462	252,411	257,460
(Excess) of revenues and transfers						
over expenditures and transfers	174,835	161,610	-7.56%	164,842	168,139	171,502

Library & Culture

SERVICES AND PROGRAMS PROVIDED

Library services throughout Cypress County are provided through the Cypress County Library Board and Shortgrass Library System, a not-for-profit entity whose Board members are appointed by each member municipality. The Board consists of twelve trustees who have the key role of providing advice on policy and other matters in order to increase the effectiveness and efficiency of the library system operation. The Shortgrass Library System includes the Irvine Library and the Granham library in Ralston. Shortgrass Library System provides quality library support services to member.

BUDGET SUMMARY				
2019 Net Budget	97,886			
2018 Net Budget	99,053			
Budget Change	(1,167)			
Change by %	-1.18%			

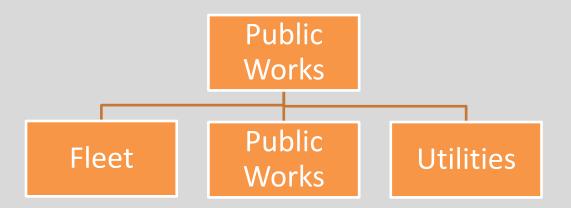
2019 SIGNIFICANT CHANGES

• No significant changes are expected for 2019

	2018	Budget	2019	Budget	%chg./19	2020 Projection	2021 Projection	2022 Projection
Revenues and Transfers by Object								
		-		-	-	-		
Expenditures and Transfers by Object								
Grants to Individuals/Organizations		28,500		30,500	7.02%	31,110	31,732	32,367
Contracted services		70,553		67,386	-4.49%	68,734	70,108	71,511
		99,053		97,886	0	99,844	101,841	103,877
(Excess) of revenues and transfers								
over expenditures and transfers		99,053		97,886		99,844	101,841	103,877



PUBLIC WORKS



Fleet Services (Internal Transfer)

SERVICES AND PROGRAMS PROVIDED

SERVICE & REPAIRS

The Fleet Services Department provides servicing and repairs to small engines, light duty fleet trucks, and heavy duty fleet trucks and equipment.

BUDGET SUMMARY					
2019 Net Budget	2,953,940				
2018 Net Budget	2,864,421				
Budget Change	89,519				
Change by %	0.00%				

Light Duty Fleet Trucks are classified as mid-size to full-size trucks with the purpose to transport operators and laborers to and from job sites. Heavy Duty Fleet Trucks and Equipment trucks that range in size from 3 Ton to 6 Ton and equipment for hauling and transporting materials and construction equipment. During spring, summer and fall season the primary purpose of heavy duty fleet trucks is to transport aggregates from resource pits and stockpiles to road surfaces. In winter, these same trucks are equipped with plows, salt, and sanding equipment.

2018 SIGNIFICANT CHANGES

- An increase to repair and maintenance costs is based on the analysis of historical costs. While repairs have been reduced through the adoption of a newer fleet, the County has noticed increased cost of parts. These increased cost could be the result of a number of factors such as a weak Canadian dollar.
- A significant increase in materials and supplies also reflects the rise of fuel in the past several years.

Small Engines includes weed trimmers, chainsaws, water pumps, fire equipment and other miscellaneous equipment.

	2018 Budget	2019 Budget	%chg./19	2020 Projection	2021 Projection	2022 Projection
Revenues and Transfers by Object				•	•	<u> </u>
Funded portion of Internal Transfers	2,864,421	2,953,940	3.13%	3,013,019	3,073,279	3,134,745
Expenditures and Transfers by Object						
Salaries, wages and benefits	434,714	444,234	2.19%	453,119	462,181	471,425
Contracted and general services	308,528	358,528	16.21%	365,699	373,013	380,473
Materials, goods, supplies and utilities	785,750	815,750	3.82%	832,065	848,706	865,680
Depreciation	1,330,029	1,330,028	0.00%	1,356,629	1,383,761	1,411,436
Funded portion of Internal Transfers	5,400	5,400	0.00%	5,508	5,618	5,731
	2,864,421	2,953,940	3.13%	3,013,019	3,073,279	3,134,745
(Excess) of revenues and transfers						
over expenditures and transfers	2,864,421	2,953,940	0	3,013,019	3,073,279	3,134,745

Public Works

SERVICES AND PROGRAMS PROVIDED

- Gravel Road, including grader routes
- Hard Surface (Dust Control Program)
- Infrastructure (bridges, culverts, signage)
- Hamlets (roads and street lighting))
- General and Administration

BUDGET SUMMARY						
2019 Net Budget	13,930,535					
2018 Net Budget	13,643,885					
Budget Change	286,650					
Change by %	2.10%					

- The five core functions may be found on the following two pages.
- Overall, Public works is expected to increase by \$285,000 or 2.27% in 2019
- Gravel roads program is projected to decrease by \$250,000. This is an adjustment to supplies based on the historical costs and a transfer of materials to the oiling program as the County will be concentrating efforts on the oiling program in 2019.
- Public works will be concentrating on re-oiling Country Residential areas with plans to complete two projects annually with projected completion of resurfacing existing Country residential areas within 5 years.
- · Highway one in Dunmore will see an upgraded intersection covered 50% by the Province and 50% by the County
- The Hamlet Program will be adding re surfacing projects in Seven Persons, Walsh, Hilda, Schuler and Dunmore
- Public Works Infrastructure and Administration costs will remain status quo in 2019.

- 100 10 10 10 10 10 10 10 10 10 10 10 10	2018	2019				
	Budget	Budget	%chg./19	2020 Projection	2021 Projection	2022 Projection
Revenues and Transfers by Object						
Special Levies			0.00%	-	0	0
User fees and sale of goods	100,000	105,000	5.00%	107,100	109,242	111,427
Government Transfers	-	-	0.00%	-	0	0
Transfers (Reserves)	-	400,000	0.00%	408,000	416,160	424,483
	100,000	505,000	0	515,100	525,402	535,910
Expenditures and Transfers by Object						
Salaries, wages and benefits	2,607,656	2,561,651	-1.76%	2,612,864	2,665,121	2,718,423
Contracted and general services	3,127,000	3,847,000	23.03%	3,923,940	4,002,419	4,082,467
Materials, goods, supplies and utilities	2,300,695	2,236,350	-2.80%	2,281,077	2,326,699	2,373,233
Transfers to Capital Fund	-	-	0.00%	-	-	-
Depreciation	3,108,564	3,108,564	0.00%	3,170,735	3,234,150	3,298,833
Funded portion of Internal Transfers	2,599,970	2,681,970	3.15%	2,735,609	2,790,322	2,846,128
	13,743,885	14,435,535	0	14,724,225	15,018,710	15,319,084
(Excess) of revenues and transfers						
over expenditures and transfers	13,643,885	13,930,535	0	14,209,125	14,493,308	14,783,174

GRAVEL ROADS

The County owns and operates numerous resource pits throughout the County. Contract Operators and Trucks transport aggregates from resource pits to stockpiles, including the distribution of aggregates directly to gravel road surfaces.

Crushing of resources is planned and carried out by retaining a crushing operator. By managing aggregates in this manner the County is able to address 600 kilometers of County gravel surfaced road annually, keeping the program manageable in size based on available resources, equipment and labour. This ensures road surfaces are addressed regularly based on classification (importance), based need, and on manageable plan promoting conservation of resource for future use. Currently there are approximately 2080 Km of gravel roads within the County. Management of gravel roads are sustained by grading, mowing and snow and ice control.

HARD SURFACE (PAVED ROADS, OILED ROADS)

The County has nearly 119 kilometers of paved surface roads and 283 Km of oiled surface roads. Paved road surfaces require regular annual maintenance to ensure the safety of the motoring public, as well as preservation of paved surfaces to maximize the original investment. Annual crack sealing is performed to ensure moisture does not enter the road base, prematurely degrading the road surface which can escalate annual maintenance costs. Pothole repairs are limited due the average age of the pavement. Typically, potholes become more frequent as pavement ages and more so where proactive preventative maintenance such as crack sealing is not administered. Line painting is completed annually and serves as a communications device to motorists of the road.

Line painting of County paved roads meets Alberta Transportation specifications.

Paved surfaces require less maintenance than gravel surfaces in the spring, summer and fall seasons. However, during the winter season paved surfaces require more attention as higher motor vehicle speeds and reduced traction due to the smooth paved surface require plowing and sanding for snow and ice control.

Management of Hard Surface (Paved Roads, Oiled Roads) are sustained by the Oiling Program, road stabilization on hills, crack sealing and snow and ice control.

INFRASTRUCTURE (BRIDGES, CULVERTS, SIGNAGE, TEXAS GATES)

The County has the responsibility for the maintenance and replacement of 198 bridges and bridge size culverts throughout the region. In recent years, municipalities have the sole responsibility for annual inspections and found deficiency repairs. The County carries out repair work with in-house staff except where a professional or specialized service is required.

For bridge replacements, a professional engineering firm is retained for engineering, contract, and construction management of the project.

Road signage is another very important component, communicating the rules of the road to motorists. Regulatory, warning and information signage are present on each and every gravel road surface. Maintaining these are a priority in ensuring the motorist is aware in advance of upcoming road changes and hazards. In addition to these types of signs, County staff will temporarily erect Construction signage as warning devices to motorists where road maintenance and repair work is in progress.

HAMLETS (INCLUDING STREET LIGHTING)

The County has a responsibility for the upkeep and maintenance of Hamlet streets and infrastructure. With nine hamlets within the County borders, Cypress realizes the uniqueness of each hamlet and has strategic direction for the promotion, potential and maintenance of each hamlet. Growth opportunities have been identified for hamlets closer to urban centers.

Public Works

The next two pages are meant as backup to page 27 which is a summary of The entire Public works Operations. These two pages provide a breakdown of the core activities performed by Public Works While the different core activities indicate variances, the overall budget for Public works has increased by \$315,000 from the 2018 budget.

Gravel Roads

2019 Budget	%chg./19	2020 Projection	2021 projection	2022 projection
1,191,620	-2.39%	5 1,215,452	1,239,761	1,264,557
2,305,000	0.00%	2,351,100	2,398,122	2,446,084
837,000	-23.00%	853,740	870,815	888,231
1,890,000	1.61%	1,927,800	1,966,356	2,005,683
6,223,620	- 0	6,348,092	6,475,054	6,604,555
2019 Budget	%chg./19	2020 Projection	2021 projection	2022 projection
669,308	-3.36%	682,694	696,348	710,275
1,031,000	183.63%	1,051,620	1,072,652	1,094,105
916,000	-0.22%	934,320	953,006	972,067
578,000	8.65%	589,560	601,351	613,378
3,194,308	2	3,258,194	3,323,358	3,389,825
2019				
Budget	%chg./19	2020 Projection	2021 projection	2022 projection
142,429	-2.40%	i 145,278	148,183	151,147
220,500	17.29%	224,910	229,408	233,996
63,000	-46.61%	64,260	65,545	66,856
100,500	1.01%	102,510	104,560	106,651
526,429	- 0	536,958	547,697	558,651
)	100,500	100,500 1.01%	1.01% 102,510	100,500 1.01% 102,510 104,560

Public Works

Hamlets

ilailiet3						
	2018	2019		2020	2021	2022
	Budget	Budget	%chg./19	Projection	Projection	Projection
Expenditures and Transfers by Object						
Salaries, wages and benefits	53,322	55,370	3.84%	56,477	57,607	58,759
Contracted and general services	207,000	232,000	12.08%	236,640	241,373	246,200
Materials, goods, supplies and utilities	150,000	388,000	158.67%	395,760	403,675	411,749
Funded portion of Internal Transfers	58,091	63,090	8.61%	64,352	65,639	66,952
<u> </u>	468,413	738,460	57.65%	753,229	768,294	783,660
Canaral & Administration						
General & Administration	2018 Budget	2019 Budget	%chg./19	2020 Projection	2021 Projection	2022 Projection
General & Administration Expenditures and Transfers by Object	2018 Budget	2019 Budget	%chg./19	2020 Projection	2021 Projection	2022 Projection
			%chg./19			
Expenditures and Transfers by Object	Budget	Budget		Projection	Projection	Projection
Expenditures and Transfers by Object Galaries, wages and benefits	Budget 495,002	Budget 502,904	1.60%	Projection 512,962	Projection 523,221	Projection 533,686
Expenditures and Transfers by Object Salaries, wages and benefits Contracted and general services	Budget 495,002 63,500	502,904 58,500	1.60% -7.87% 17.10%	512,962 59,670	523,221 60,863	533,686 62,081
Expenditures and Transfers by Object Salaries, wages and benefits Contracted and general services Waterials, goods, supplies and utilities	Budget 495,002 63,500	502,904 58,500 32,350	1.60% -7.87% 17.10%	512,962 59,670 32,997	523,221 60,863 33,657	533,686 62,081 34,330
Expenditures and Transfers by Object Salaries, wages and benefits Contracted and general services Materials, goods, supplies and utilities Fransfers to Capital Fund	495,002 63,500 27,625	502,904 58,500 32,350	1.60% -7.87% 17.10%	512,962 59,670 32,997 0	523,221 60,863 33,657 0	533,686 62,081 34,330 0

Water

SERVICES AND PROGRAMS PROVIDED

Potable water is available in all County hamlets and County staff oversee the day-to-day operations of water treatment and distribution.

Water for Dunmore, Desert Blume, Seven Persons, Veinerville, Walsh and Irvine originates from the South Saskatchewan River and is delivered to the
County from the City of Medicine Hat. Water for Hilda and Schuler also comes from the South Saskatchewan River and is delivered as raw water
from the Hilda Water Pipeline Co-op. The treatment plant in Hilda serves both hamlets. A similar arrangement is found in Suffield, where water is delivered from CFB Suffield.

BUDGET SUMMARY					
2019 Net Budget	2,902,373				
2018 Net Budget	2,974,552				
Budget Change	(72,179)				
Change by %	-2.43%				

- Salary increases are based on merit increases and Cost of Living Adjustments.
- Contracted services is expected to decrease due to replacement of equipment in 2018 which will not reoccur in 2019
- Purchases from other Governments is related to the additional volume of water being supplied from the City of Medicine Hat.

 This cost is recoverable as it is passed on to the consumer or end user.

	2018 Budget	2018 Budget 2019 Budget		2020 Projection	2021 Projection	2022 Projection
Revenues and Transfers by Object						
Special Levies			0.00%	-	0	0
User fees and sale of goods	1,271,667	1,311,667	3.15%	1,337,900	1,364,658	1,391,952
Transfer (Reserves)	40,000	40,000	0.00%	40,800	41,616	42,448
	1,311,667	1,351,667	3.05%	1,378,700	1,406,274	1,434,400
Expenditures and Transfers by Object						
Salaries, wages and benefits	615,851	633,772	2.91%	646,447	659,376	672,564
Contracted and general services	443,000	395,000	-10.84%	402,900	410,958	419,177
Purchases from other government	694,000	751,000	8.21%	766,020	781,340	796,967
Materials, goods, supplies and utilities	237,387	218,287	-8.05%	222,653	227,106	231,648
Interest on long-term debt	296,000	256,000	-13.51%	261,120	266,342	271,669
Depreciation	1,671,658	1,671,658	0.00%	1,705,091	1,739,193	1,773,977
Transfer to Reserve	258,323	258,323		263,489	268,759	274,134
Funded portion of Internal Transfers	70,000	70,000	0.00%	71,400	72,828	74,285
	4,286,219	4,254,040	-0.75%	4,339,121	4,425,903	4,514,421
(Excess) of revenues and transfers						
over expenditures and transfers	2,974,552	2,902,373	-2.43%	2,960,420	3,019,629	3,080,021

Sanitary Sewer

SERVICES AND PROGRAMS PROVIDED

Sanitary sewer systems operate in all hamlets except Walsh and Dunmore. These systems use a lagoon treatment system with aerobic and anaerobic cells, evaporation ponds, followed by discharge of treated effluent into the natural water system and County staff oversee the day-to-day operations of sanitary sewer collection and treatment.

BUDGET SUMMARY				
2019 Net Budget	172,487			
2018 Net Budget	212,736			
Budget Change	(40,249)			
Change by %	-18.92%			

- Overall operations are not expected to change significantly
- The decrease in Contracted services is based on historical analysis.
- Purchases from other governments are expected to increase however costs are recoverable from the end user.

Revenues and Transfers by Object	2018 Budge	t 2019 Budget	%chg./19	2020 projection	2021 projection	2022 projection
nevenues and transfers by Object						
Special Levies			_	-	0	0
User fees and sale of goods	309,600	339,600	9.69%	346,392	353,320	360,386
	309,600	339,600	0	346,392	-1	3,574,736
Expenditures and Transfers by Object						
Salaries, wages and benefits	48,215	49,966	3.63%	50,965	51,985	53,024
Contracted and general services	159,300	116,800	-26.68%	119,136	121,519	123,949
Purchases from other government	85,000	115,000	35.29%	117,300	119,646	122,039
Materials, goods, supplies and utilities	12,600	13,100	3.97%	13,362	13,629	13,902
Interest on long-term debt	-	•		-	0	0
Depreciation	217,221	217,221	0.00%	221,565	225,997	230,517
Funded portion of Internal Transfers		-		-	0	0
	522,336	512,087	0	522,329	532,775	543,431
(Excess) of revenues and transfers						
over expenditures and transfers	212,736	172,487	0	175,937	-1	2,698,415

Waste Management

SERVICES AND PROGRAMS PROVIDED

The County is a regional partner in the Redcliff Cypress Regional Waste Management Authority (RCRWMA). The County pays a proportionate share of the operating expenses.

BUDGET SUMMARY				
2019 Net Budget	725,569			
2018 Net Budget	694,613			
Budget Change	30,956			
Change by %	4.46%			

The County has eight transfer site locations in which residents can dispose of their household waste. For convenience, transfer sites also include recycle bins.

The purchase of a wood chipper in 2017 added services for County residents to drop off clean wood waste at transfer sites.

Additionally, the Hamlets of Desert Blume, Irvine and Suffield have residential door to door collection.

- The increase in materials is a result of increasing the size of Seven Persons Transfer Site and fencing for the proposed expansion.
- The Schuler transfer site will see a chemical jug compound upgrade. This is to meet standards set out by the County's Environmental Liability Insurance

	2018 Budget	2019 Budget	%chg./19	2020 projection	2021 projection	2022 projection
Revenues and Transfers by Object						
User fees and sale of goods	71,280	71,280	0.00%	72,706	74,160	75,643
	71,280	71,280		72,706	74,160	75,643
Expenditures and Transfers by Object						
Salaries, wages and benefits	89,957	93,913	4.40%	95,791	97,707	99,661
Contracted and general services	562,392	557,392	-0.89%	568,540	579,911	591,509
Materials, goods, supplies and utilities	19,000	41,000	115.79%	41,820	42,656	43,510
Depreciation	12,851	12,851	0.00%	13,108	13,370	13,638
Funded portion of Internal Transfers	81,693	91,693		93,527	95,397	97,305
	765,893	796,849	-	812,786	829,042	845,623
(Excess) of revenues and transfers						
over expenditures and transfers	694,613	725,569	-	740,080	754,882	769,980

ADM 3 Assessment Class and Tax Rate Policy

SERVICES AND PROGRAMS PROVIDED

Assessment Classes and the establishment of tax rates are a means of ensuring fair and equitable taxation for all sectors of Cypress County. Administration will be responsible to review tax revenue to ensure tax rates are maintained at a relatively stable level and are aligned with the cost of service changes and inflation of established Services when recommending rates to Council.

Consumer Price Index (CPI) for 2018 in Southern Alberta is 2.3%, This may also be referred to as Cost of Living Allowance (COLA) The Current estimate for Non-Residential, Linear, Machinery and Equipment and Designated industrial Properties is that Assessments will remain equal to 2018. The 2019 Budget is based on Cola of 2.3%.

Class	Assessment	Tax Rate	Increase
Residential	1.20%	1.00%	2.20%
Non Residential			
Small Business	0.00%	-13.00%	-13.00%
Non Residential,			
Linear, Machinery,			
Equipment,			
Designated			
Industrial			
Properties	0.00%	2.30%	2.30%
Farmland	0.00%	4.00%	4.00%

Mill-rate	2018	2019
Residential	2.8830	2.9910
Non Residential		
Small Business	5.3681	4.7400
Non Residential	5.3681	5.4920
Farmland	3.9064	4.0620

Cypress County 2019 VEHICLE AND EQUIPMENT BUDGET & 5-YEAR CAPITAL PLAN



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CYPRESS COUNTY 2019 BUDGET

PROPOSALS - Summary

	EXPENDITURE		FUNDING	
	Cost	Operating	Grants	Reserve
Administration	\$427,225	-		\$427,225
Fire Services	\$90,000	-		\$90,000
Facilities	\$730,000	-	730,000	\$0
Land	\$0			\$0
Equipment & Vehicles	\$1,445,000	-		\$1,445,000
Roads and Bridges	\$8,506,356	-	\$8,506,356	\$0
Utilities	\$1,066,000	-	\$500,000	\$566,000
Recreation		-	-	\$0
TOTAL	\$12,264,581		\$9,736,356	\$2,528,225

GRANTS - Summary		2019				
Expected Grant Funds	MSI	вмтс	Gas Tax	Other Funding	Deferred Revenue	TOTAL
for 2019	\$2,500,000	\$660,000	\$392,000		\$0	\$3,552,000
Expected Use: Facilities Dunmore Solar Energy * Road: Bull trail Twp. 120 ** Bridges *** Utilities ****	\$1,299,000 \$1,178,106	\$660,000	\$258,356 \$80,644 \$500,000	\$290,000 \$1,254,000 \$3,776,250 \$566,000		\$730,000 \$918,356 \$2,553,000 \$5,035,000 \$1,066,000
	\$2,477,106	\$660,000	\$839,000	\$5,886,250	\$440,000	\$10,302,356

* Solar Energy project funded by MCCAC Grant and FGTF deferred Revenue

** Other Funding source Presented to Council January 15, 2019 MSI to be carried into 2020 for completion Funded 50% Resource Road Program Grant, 50% (CAPP Levi and MSI)

*** Other Funding source Presented to Council January 15, 2019 STIP funding \$3,776,250: MSI \$1,178,106

**** Funding source FGTF \$500,000 , 56,6000 reserves

MSI Municipal Sustainability Initiative
BMTG Basic Municipal Transportation Grant

GTF Federal Gas Tax Fund

STIP Strategic Transportation Infrastructure Program

2020-2024 Projection

Cost

PROPOSALS - Administration

Proposals for Additions

	•		
*	Proposals for Replacements Information Technology Plan Approved on November 6th, 2018	<u>Cost</u> \$427,225	<u>Funding</u> Reserves
*	Proposals for Enhancements/Upgrades	<u>Cost</u>	Funding

*		Cost	<u>Funding</u>
	■ Broadband High Speed Internet	\$600,000	MSI Grant
	Provide wireless internet to all residents of Cypress County. The County will		
	be looking at some synergies between providing towers for wireless internet and		
	providing radio towers for AFRRCSC communications.		
	IT 2018 carry forward Ortho photos	70000	Reserves

Funding

Projects Carried Over from Previous Years

PROPOSALS - Fire

None

*	Proposals for Additions	<u>Cost</u>	<u>Funding</u>
*	Proposals for Replacements	<u>Cost</u>	<u>Funding</u>
	■ Vehicle & Equipment Replacement Plan	\$90,000	Reserves
	Approved on November 6th, 2018		
*	Proposals for Enhancements/Upgrades ■ None	<u>Cost</u>	<u>Funding</u>

Funding

Cost

Strategic Planning session

PROPOSALS - Facilities

*	Proposals for Additions	<u>Cost</u>	<u>Funding</u>
	 Dunmore Solar Energy Project 	\$730,000	MCCAC Grant
	Approved Oct 15, 2018		FGTF Grant
*	Proposals for Replacements	Cost	<u>Funding</u>
	•		
*	Proposals for Enhancements/Upgrades	<u>Cost</u>	<u>Funding</u>
	■ None		
*	Projects Carried Over from Previous Years	<u>Cost</u>	<u>Funding</u>
	 Replace and Refurbish County entrance signs 	\$80,000	Reserves
	Budget carried Nov 7, 2017. Delay project until 2018		

PROPOSALS - Equipment & Vehicles

*	Proposals for Replacements ■ Vehicle & Equipment Replacement Plan Approved on November 6th, 2018	<u>Cost</u> \$1,445,000	<u>Funding</u> Reserves
*	Proposals for Enhancements/Upgrades ■ None	<u>Cost</u>	<u>Funding</u>
*	Projects Carried Over from Previous Years ■ None	<u>Cost</u>	<u>Funding</u>

\$772,000

PROPOSALS - Roads

*	Proposals for Additions ■ None	<u>Cost</u>	<u>Funding</u>
*	Proposals for Replacements	<u>Cost</u>	<u>Funding</u>
*	Proposals for Enhancements/Upgrades	<u>Cost</u>	<u>Funding</u>
	■ Road Construction Program		
	■ Bull Trail	\$918,356	BMTG/FGTF
	Resurface TWP 120	\$2,553,000	Grants/Reserves
	 (\$45000 in 2019 for project development) project to be completed in 2020 		
	■ Bridge 6739	\$1,161,000	STIP/MSI
	Bridge 9004	\$755,000	STIP/MSI
	Bridge 75575	\$747,000	STIP/MSI
	Bridge 6869	\$1,600,000	STIP/MSI

Projects Carried Over from Previous Years

Adopted January 15, 2019

Bridge 73532

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STIP/MSI

PROPOSALS - Utilities

*	<u>Proposals for Additions</u>	<u>Cost</u>	<u>Funding</u>
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Seven Persons Booster and Plant Station Upgrade \$1,041,000 **Grants Reserves**

Approved Oct 15, 2018

Proposals for Replacements

Cost **Funding** Roll off waste bins \$25,000 Reserves

Proposals for Enhancements/Upgrades

Projects Carried Over from Previous Years

• V	/einerville Water Vault	\$1,463,000	Grant & Reserves
• H	Hilda Raw water Facility	\$72,000	Reserves
■ S	Suffiekld Water Line	\$16,000,000	Grant & Reserves

Funding

Cost

PROPOSALS - Recreation

*	Proposals for Additions	Cost	<u>Funding</u>
*	Proposals for Replacements	Cost	Funding
	■ None		
*	Proposals for Enhancements/Upgrades ■ None	<u>Cost</u>	<u>Funding</u>
*	Projects Carried Over from Previous Years	Cost	Funding
	 Dunmore recreation multi-use paths 	\$ 430,000	Cash in Liew
	■ Bike Trail to Desert Blume	\$ 200,000	Cash in Liew

Funding Summary for major projects

2020-2024 Projection

Cost

■ Dridges	E 03E 000	Cranta
Bridges	5,035,000	Grants
 Road Program 	\$918,356	Grants
■ Twp. 120	2,553,000	Grants & Reserves
 Seven Persons Booster Station 	1,041,000	Grants /Reserves
 Dunmore Solar Energy 	\$730,000	Grants
Utilities and Public Works Infrastructure	\$10,277,356	
Grants	\$9,736,356	95%
Reserves	\$541,000	5%

Funding

Cypress County 2020-2023 Projections

Projects			2020	2021	2022	2023	2023
riojecis	Administration		2020	2021	LULL	2023	2023
	Information Technology Plan		755,000	755,000	755,000	755,000	755,000
	Broadband High Speed Internet		600,000	•	ŕ	,	•
	Fire						
	5 Year Vehicle and equipment Plan		75,000	686,500	200,000	125,000	100,000
	Facilities						
	Replace Salt Shed		200,000				
	Recreation Facilities		200,000	3,500,000			
				.,,			
	Vehicles & Equipment						
	5 Year Vehicle and equipment Plan						
	Equipment		1,180,000	3,285,000	1,280,000	575,000	2,050,000
	Light duty trucks		350,000	712,000	178,000	60,000	226,000
	Heavy Duty Trucks		1,785,000	300,000			
	Roads						
	5 Year Road Construction		1,613,700	3,260,300	3,485,200	4,690,500	3,300,000
	Utilities			4			
Funding	Suffield Distribution Line		2020	\$15,000,000 2021	2022	2023	2023
Funding	Administration		2020	2021	2022	2023	2023
	Information Technology Plan						
	Reserves						
	Broadband High Speed Internet						
	Carry forward of MSI Funding		600,000				
	Fire		,				
	Reserves		75,000	<u>686,500</u>	200,000	125,000	100,000
	Facilities						
	Replace Salt Shed						
	reserves		200,000				
	Recreation Facilities						
	reserves			1,050,000			
	grants			2,450,000			
	Vehicles & Equipment		2 215 000	4 207 000	1 459 000	635,000	2 270 000
	reserves		3,315,000	4,297,000	1,458,000	635,000	2,276,000
	Roads						
	5 Year Road Construction	Grants	1,613,700	3,260,300	3,485,200	4,690,500	3,300,000
	Heilieine						
	Utilities Suffield Distribution Line	Reserves		\$1,500,000			
	Surriela Distribution Line	Grants		13500000			
		Jianis		13300000			