

SUBDIVISION AND DEVELOPMENT APPEAL BOARD

Cypress County
816 2nd Avenue Dunmore, AB T1B 0K3

NOTICE OF APPEAL

Site Information

Municipal address of site _____

Legal Land description _____

Development permit number or subdivision application number _____

Appellant Information

Name of Appellant _____

Agent Name (If applicable) _____

Street Address _____

City _____ Province _____ Postal Code _____

Primary Phone Number _____ Email Address _____

Appeal Against (check one only)

Development Permit: Approval Conditions of Approval Refusal Stop order of Development

Subdivision Application: Approval Conditions of Approval Refusal

Instruction for Filing an Appeal

Notice of appeal to Cypress County Subdivision and Development Appeal Board must be filed in accordance with the Municipal Government Act and the Cypress County Land Use Bylaw.

The Notice of Appeal form must:

- ❖ Be received by the SDAB within 21 days of receipt of written notice or decision from the development authority or the subdivision authority
- ❖ State specific reasons for the appeal
- ❖ Be signed by the appellant
- ❖ Be accompanied by the required \$300 filing fee, payable to Cypress County

Deliver, mail or email to:

Cypress County
Subdivision and Development Appeal Clerk, Trudy Enns
816 2nd Avenue
Dunmore, AB T1B 0K3
Legislativeservices@cypress.ab.ca

Payment

Appeal fees may be paid by cheque, payable to Cypress County. Appeal fees may also be paid using cash/credit/debit card in person at the Cypress County administration office. The office hours are 8:30 AM to 4:30 PM Monday through Friday.

Further Information

Contact the Subdivision and Development Appeal Board Clerk for any questions about appeal deadlines, fee payment options, and information about the appeal process. The Clerk may also advise individuals on how to prepare for and present an appeal, board procedures, and planning issues.

Clerk: Trudy Enns

Call: (403) 526-2888

Email: LegislativeServices@cypress.ab.ca